



CLFP Foundation

PO Box 146 • Northbrook, IL 60065
206-535-6281 • 866-795-5839 fax
info@CLFPfoundation.org • www.CLFPfoundation.org

CLFP DESIGNATION APPLICATION

GENERAL INFORMATION

Date: _____ Name: _____ Title: _____

COMPANY INFORMATION

Name: _____ Birthdate: _____

Business Address: _____ Home Address: _____

City/State/Zip: _____ City/State/Zip: _____

Phone: _____ Fax: _____ Mobile Phone: _____

Business Email: _____ Personal Email: _____

PERSONAL INFORMATION – VERIFIED ON TEST DATE

LEASING EXPERIENCE (Please attach additional job information/resume on another sheet if necessary.)

Company: _____ Phone: _____ Employed From: _____ To: _____

Company: _____ Phone: _____ Employed From: _____ To: _____

Company: _____ Phone: _____ Employed From: _____ To: _____

ETHICS/STANDARDS (Please provide the complete details on a separate letter for any yes answer.)

- Have you ever been convicted of, or are you now under indictment for, a felony crime?..... Yes No
- Have you ever been sanctioned by a leasing trade organization for conduct or business practices? Yes No
- Are you now the subject of any action before the Ethics or Standards Committee of any leasing trade organization?..... Yes No
- Have you ever had a license to do business revoked, for cause, by a government entity, including licenses for real estate, insurance, securities, mortgage brokerage or the like? Yes No
- Are you now the subject of any investigation by a governmental agency that could result in the revocation of a license to do business?..... Yes No
- Have you read the Standards of Professional Conduct? Yes No

“By applying for certification and recertification I agree that, if certification or recertification is granted, I will adhere strictly to the Standards of Professional Conduct of the CLFP Foundation (the “Standards”).

I am aware that certification or recertification may be revoked due to, among other things, a finding by the Foundation that I have failed to adhere to the Standards. I agree to participate in any peer review or examination conducted by the Board of Directors or designated representatives of the Foundation and to be bound by the results of any such review or examination.

If my certification or recertification is revoked or other disciplinary action is taken upon finding that I have violated the Standards, I agree I shall have no right or cause of action to pursue any claim against the Foundation or any member of its Board of Directors, Advisory Council, its officers, Executive Director or other representatives and I hereby waive and release any claim that I may have, at law or in equity, arising out of any such revocation or other disciplinary action.”

Applicant Signature

Approved by CLFP Committee

PAYMENT AND FEES

CLFP Examination Fee **\$695.00** (Make Check Payable to: **CLFP Foundation**) – **2.5% Processing Fee for Credit Cards**

Credit Card Type: **American Express / Visa / MasterCard** (circle one) Name on Card: _____

Account #: _____ Expiration Date: _____ CVV: _____

Signature _____



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THE CERTIFIED LEASE & FINANCE PROFESSIONAL

The designation of Certified Lease & Finance Professional sets the standard for professionalism in the leasing industry. This prestigious and coveted designation is designed to identify and recognize those individuals within the leasing profession who have demonstrated, through experience, testing and conduct, their competency in leasing. The letters “CLFP” behind their name represents a visible recognition of this professional achievement and status. This is the first step in reaching that designation and obtaining the CLFP Associate designation.

CLFP REQUIREMENTS AND ELIGIBILITY

1. A minimum three years of verifiable equipment leasing and financing experience.
2. Acceptable public records background check
3. Completion of the required application to become a Certified Lease & Finance Professional. *
4. Pledge, in writing, to adhere to the Standards of Professional Conduct.
5. Acceptable character ability and reputation.
6. Successfully complete the Certified Lease & Finance Professional examination.

* Candidates must have their applications submitted at least 4 weeks prior to the scheduled examination date.

STANDARDS OF PROFESSIONAL CONDUCT

- A Certified Lease & Finance Professional will always strive to conduct all business dealings in an honest, ethical, and professional manner.
- A Certified Lease & Finance Professional will respect ownership of funds delivered as advanced fees or security deposits and will treat in a fiduciary capacity all funds received in that capacity.
- A Certified Lease & Finance Professional will strive to constantly gain additional education to improve his/her professional competency and will work to promote education and integrity within the leasing industry.
- A Certified Lease & Finance Professional will never knowingly make false or misleading statements to his/her employer, employees, customers, vendors, brokers or funding sources.
- A Certified Lease & Finance Professional will never be involved in fraudulent activities.
- A Certified Lease & Finance Professional will act in a leadership role in the industry and always be held to the highest standards of conduct applicable to the industry.