



# Academy for Lease & Finance Professionals Host Information (In-Person)

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## Academy for Lease & Finance Professionals Background

The Academy for Lease & Finance Professionals (ALFP) is a product offered by the CLFP Foundation. It is a three-day event designed to prepare an individual to sit for the CLFP exam assuming that attendees have read the *Certified Lease & Finance Professionals' Handbook* prior to attending. On the first two days, all required sections of the CLFP exam are covered in-depth. On the third day, the exam is offered, but not mandatory.

## The corporate host of the ALFP should:

- Provide training space and audio visual (AV) equipment for a three-day class
  - AV equipment in the form of a projector with capability for presentations, WebEx, and a compatible laptop
  - Wireless capability for all attendees and CLFP Foundation staff
  - Flipboard and/or whiteboard
- Provide the following refreshments:
  - Morning – Coffee, tea, water and light snacks. Suggestions: bagels, fruit, yogurt, etc.
  - Noon – Lunch provided with cost estimate at \$8.00 to \$10.00 per attendee. Suggestions: box lunch, pizza, etc.
  - Afternoon refreshment estimate \$4.00 per person. Suggestions: ice cream, cookies, fresh fruit, etc.

## The CLFP Foundation will:

- Provide printed class materials
- Coordinate instructors
- Facilitate details with a designated employee at the host

## Pricing:

- \$750 for the two-day course
- \$695 for the exam
- \$1400 when ALFP course and exam are purchased together
- \$395 for CLFPs in good standing and fully satisfies the recertification requirement
- All corporate host employees will receive a 10% discount off the price of the class and/or exam.