

CLFP Swag Store Task Force

Name

The name of this task force is “CLFP Swag Store Task Force.”

Purpose

The purpose of the CLFP Swag Store Task Force is to identify the needs for a Swag Store, followed by vetting vendors that can support our needs, and finally onboard a vendor to support CLFP going forward for all future swag purchasing by CLFP’s.

Scope and Responsibilities

The Task Force is focused on developing, identifying and creating a Swag Store vendor partner to help create an ongoing online storefront for CLFPs to purchase swag at their leisure.

Membership

Composition

The task force will consist of 3 members, maximum. There is no need to appoint a Chair – the current committee structure is comprised of two Board members and one staff member from the Foundation. The Board members will provide updates to the board prior to Board meetings.

Roles and Responsibilities

Task Force Committee Members: The Task Force members will work closely with the Chair to join meetings, own specific assigned tasks, and action all items in partnership with the Chair.

Meetings

The committee will meet monthly or bimonthly (as needed) leading up to onboarding of the Swag Store vendor.

Meetings will be held virtually for at least 30 minutes, but no longer than 60 minutes.

Reporting

The Task Force will report updates to the CLFP Board of Directors monthly. Updates should come from the Chair and/or Board Liaison (if on the committee) and be communicated prior to monthly Board meetings.